**Guideline for Hackathon**

Developing your idea to a prototype or proof of concept in a short period of time, where in the meantime you advance your skills, networking, innovative solutions while working. The hackathon provides a platform for creativity, innovation and teamwork.

The duration is 24h or 48h.

The team should consist of 3 to 5 people.

Each team must first register at the Hackathon call itself.

The hackathon call/application contains the basic data for each participant, such as the name of the idea (project), the problem it solves, challenges, solution, main goals, innovative models for the circular economy.

At the hackathon itself, the participants will have the opportunity to further develop their idea to a prototype or proof of concept in a short period of time.

Providing experts who will be part of the hackathon, helping the teams with specific questions and advice in their work. Experts are individuals from public or private sector organizations (eg NGOs, universities and research institutes, companies, circular economy networks) with deep knowledge of circular economy issues. Experts are a very important role in the hackathon itself because with their support and experience they can help solve specific issues related to your project, highlighting your contribution in dealing with environmental, social and economic issues.

Provision of a committee, which will evaluate the teams during the short presentation of the participants and finally select the first, second and third place for the end of the hackathon.

Selection of the teams that will compete.

Opening and implementation of the hackathon:

1. First of all, the rules of the hackathon itself are explained

2. Getting to know the participants and briefly what their idea/product/project is.

3. Official launch of the hackathon.

4. First day learning session: Green transition - Steps for developing a green business model. Education should equip learners with the knowledge, skills and attitudes to take action for more sustainability and to understand and participate in the decision-making processes necessary to enact lasting, structural change.Participant will learn to use tools for evaluating the effects of technological change and investments related to green transition.

5.Second day – teamwork activity

6. Each expert has about 20 minutes to talk with each team and give them advice about their ideas, after this time another expert comes and so they rotate depending on how many experts are provided. Meanwhile, the teams prepare for the pitch presentation, preparations, develop their prototype, improve their ideas.

7. Lunch, refreshment for the participants themselves.

8. Finalizing the presentations and preparing for the final presentation before the committee. The presentation should not be more than 5 min.

9. Presentation of ideas before the committee. 5 minutes of presentation and 5 minutes of questions from the committee.

10. Announcement of the winning teams.